Corrigenda, Amendments, and Revisions

Amendments and Corrigenda

- What is an amendment?
- How is an amendment written?
- What is a corrigendum?
- How is a corrigendum written?
- What is the difference between corrigenda and errata sheets?

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Amendments

- An amendment is a document that contains new material to be incorporated into an existing IEEE standard and that may contain substantive corrections to that standard as well.

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General guidelines for creating amendments

- Amendments are balloted the same way standards are.

- Amendments shall be written with editing instructions for each change.

- Amendments will eventually be incorporated into the base standard.

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Corrigenda

- A corrigendum is a document that contains only substantive corrections to an existing IEEE standard.

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General guidelines for creating corrigenda

- Corrigenda are balloted the same way standards are.

- Corrigenda shall be written with editing instructions for each change.

- Corrigenda will eventually be incorporated into the base standard.

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Corrigendum vs Errata

- Contains substantive/technical corrections to the standard

- Requires a PAR and balloting

- Contains corrections to editorial mistakes made in the published standard

- Does not need to be balloted

If you need help deciding if you require a corrigendum or an errata sheet, please contact the IEEE Editorial Staff (http://standards.ieee.org/people/staff.html).

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To view a sample corrigendum/amendment, please visit

http://standards.ieee.org/guides/style/annexc.html

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Revisions of IEEE Standard

- What is a revision?

- When does a revision need to be created?

- What is the difference between a revision and a corrigendum?

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Revisions

- Revisions occur for two reasons:
  - When any of the material in the standard becomes obsolete or incorrect.
  - When new material becomes available and normal evaluation of need and feasibility indicates revision is warranted.

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Revisions vs Corrigenda

- Needs to balloted

- Contains substantive changes to an existing standard

- Does not require editing instruction

- Opens the entire standard up for approval

- Needs to be balloted

- Contains substantive changes to an existing standard

- Requires editing instructions

- Only the changed text is provided for approval

For more information on revisions, please visit

http://standards.ieee.org/guides/opman/sect9.html#rev