



INTERNATIONAL
COMMITTEE *on*
ELECTROMAGNETIC
SAFETY

29 June 2002

**Meeting: ICES, SC2 - Committee on Terminology, Units of Measurement,
and Hazard Communications**

Loews le Concorde Hotel
Quebec City, PQ

1. CTO by Chairman, Ric Tell at 0916
2. Introduction of those in attendance
3. Approved the agenda as proposed
4. Approved minutes of 8 June 2001 meeting in St Paul, MN

5. Old Business:

5.1 Ric reported on the response from OSHA regarding the updated (C95.2) RF safety symbol standard. OSHA has indicated that they will accept the use of the new symbols on signs. A copy of the letter is attached to these minutes.

5.2 A new business item from the 2001 meeting related to glossary terms used in ICES standards; particularly those definitions that are unique to RF safety. Several action items were assigned. To date, little activity has taken place. The WHO glossary activities are in a preliminary stage. John Osepchuk, David Black, and Ron Petersen will forward word/definition lists to Ric Tell before the fall meeting of the subcommittee. It was agreed that the focus will be on English usage in general and ICES standards in particular, with inputs from other English language standards.

Draft Safety Program Recommended Practice – After initial discussion of the basic structure of the current proposed draft, including the categories and recommended activities, Art Varanelli presented an alternative layout and wording.

There was much discussion, including the following topics:

Use of document by the ‘uninitiated’ and ‘minimal responders’ and guidance for ‘beginners.’

The need for a process flow-chart, examples of typical exposure applications, and photos (it was subsequently pointed out that there is no provision for photographs in IEEE standards). Art Varanelli will develop a



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flow-chart proposal for consideration. Art and Don Haes will look into representative examples.

A need to inform users of the document regarding signage and proper usage. Discussion included the possibility of including guidelines for proper sign usage (which 'action word' for which situation).

After receiving these inputs, Ric Tell will circulate a revised proposal.

6. No items of new business were raised by the chairman or from the floor.
7. Plans for the next meeting – It is proposed that the next meeting of the subcommittee will be in conjunction with the ICES Main Committee, possibly to be held following the IEEE EMBS meeting in Houston, TX 26-29 October, 2002.
8. There being no further business, the meeting was adjourned.

Submitted by:

Dave Baron
Secretary, ICES SC2, Committee on Terminology, Units of Measurement, and
Hazard Communications